How do I turn off recurring billing for a subscription such as a Club or Membership?

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## Automatic billing on MV

On MV, some services automatically renew according to the frequency of the initial purchase. These include but are not limited to **Premium Memberships**, **Vid Bundles and Club**.

Only purchases made through RocketGate can rebill.

When making a purchase on MV, you will be notified of this upon checkout. Watch for this message to know whether a purchase is recurring:

Longer billing periods will need to be paid for up-front, but in exchange you get a discount on a per-month basis.

## How to turn off recurring billing for Creator services

- 1. Go to your drop-down menu > Purchase History
- 2. Locate the original purchase
- 3. Click the 3-dots to the right of the original purchase
- 4. Click <Turn Off Rebill>

Make sure that you are turning off the rebill for the original purchase!

## **Turning off recurring billing for Premium Membership**

To check if your Premium Membership is set to auto-renew, the "**My Billing Options**" will display under Settings in your profile.

What you will see upon purchasing Premium Membership that is set to autorenew

To deactivate your recurring billing:

- 1. Go to the drop-down menu
- 2. Settings
- 3. Scroll down and view "My Billing Options"
- 4. Deselect the checkbox "Set your Premium Membership to Auto-Renew"
- 5. Click <Save>

Un-check the option to auto-renew then click SAVE

Once you hit <Save>, you will see a pop-up on the upper right confirming that you will no longer have this membership renewed/rebilled.